

Important
Family Obligations
Section 8 Housing Choice Voucher
Region XII Regional Housing Authority
Phone: (712) 792-5560 Fax (712) 792-1650

THE FAMILY MUST:

- Report any changes in income amounts or sources, family composition, childcare costs and medical expenses. These changes **MUST** be reported to the Region XII Regional Housing Authority (RHA) within 10 business days of the date of the change.

PLEASE NOTE: A CHANGE IS NOT CONSIDERED REPORTED UNTIL THE CHANGE FORM IS RECEIVED IN THE RHA OFFICE.

- Get RHA's permission **BEFORE** allowing anyone to move into your unit
- Get your landlord's permission **BEFORE** allowing anyone to move into your unit
- Notify RHA if anyone moves out of the home
- Notify RHA in writing at least 30 days **BEFORE** you move from your unit to another unit, with or without assistance. You may only move 1 time per year.
- Notify RHA if you will absent from your unit for more than 14 days
- Ensure all utilities the family is responsible for are never disconnected
- Provide any and all information requested by RHA or HUD and cooperate with inspections

THE FAMILY MUST NOT:

- Allow anyone to stay in your unit more than 14 days in a 1 year period
- Repeatedly violate your lease
- Engage in criminal, alcohol or drug related activities
- Default on any repayment agreement for money owed to RHA

Failure to abide by these rules is considered a violation of the terms of your assistance and may result in termination from the program. Thank you for your cooperation.

Tenant #1 Signature _____ Date _____

Tenant #2 Signature _____ Date _____

Optional Contact: You may identify someone to be contacted if we are unable to reach you regarding your housing assistance. If desired, provide a name and number below.

Optional Contact name: _____

Contact Phone number: _____